



Willamette Art Center Class or Workshop Proposal Form

If you would like to have your workshop or class considered for a WAC-sponsored activity, please complete the following form and submit it to info@willametteartcenter.com. You will be contacted for further information if your proposal fits the mission of the center and if our schedule will allow for the inclusion of your class.

Name: _____ Phone number: _____ E-mail: _____

I am proposing a

- _____ Day Workshop
 Weekly Class
 *Weeklong Class/"camp" (M-F)
 Week Workshop (3 or fewer weeks)
 Demonstration

**Only possible between regular terms*

Number of sessions: _____ Number of hours per session: _____

Days available (check all available):

- Monday
 Tuesday
 Wednesday
 Thursday
 Friday
 Saturday

Hours available (check all available):

- 10:00 AM – 12:30 AM
 1:00 PM– 3:30 PM
 6:00 PM – 8:30 PM
 Other: _____

Art Medium: _____

Skills to be taught in the workshop or class:

- 1) _____
- 2) _____
- 3) _____

Brief Description of project(s) that participants will create: _____

(Please include a sample or photo of the project(s) with your application)

Participants: Minimum number _____ Maximum number _____ Minimum Age _____

Materials needed: _____

Cost of additional materials per person (this may become an added fee for the class): _____

Registration fee: _____

Please attach photographs or examples of the art to be produced in your workshop or class.

For Director's Use:

Cost Analysis for class:

of participants _____ Registration fee \$ _____ Instructor pay \$20.00/ _____ hrs. Cost of materials \$ _____