

Friends of the Visual Arts  
dba Willamette Art Center  
**Wednesday, May 8, 2024 – 5:30 pm**  
location IKE Box Café, 299 Cottage Street NE

**Board Meeting  
Minutes**

**Attendance:**

**Board members:** Carla Axtman, Pam Baldwin, Wendy Cornelisen, Sage Dunham, Dana Field, Claudia Hill, Dave McConnell. Absent: Heather Skinner.

**Absent:** Jennifer Lassen

**Staff:** Lisa Joyce.

**Guest:** Kevin Herzberg

**Call To Order:** Board President Sage Dunham at 5:34 pm.

**Secretary's Report:** Claudia Hill

April 2024 minutes were provided for review. Sage **moved to approve the minutes as written.** Motion seconded and passed. Board members were reminded to track volunteer hours for activities that are conducted away from the WAC.

**Treasurer's Report:** Dave McConnell

Umpqua Bank Savings	\$53,917.47		
Umpqua Bank Checking	\$111,839.91		
Petty Cash	\$397.00	<b>TOTAL</b>	\$166,154.38

**President's Report:**

- Sage shared that Jennifer Lassen resigned from the board, effective immediately. The bylaws regarding board member resignation were reviewed and a plan to notify the WAC community and secure a replacement until the next election was discussed.

**Director's Report:** Lisa Joyce

- **Marion County Fair:** Fair Management is amenable to sale of WAC-ware or individual artists'-ware in conjunction with an interactive kid's activity. Volunteer(s) needed to oversee the kids' activity.
- **Artisans' Village:** Lisa continues to sign up vendors, and to work with Fair Management regarding contract terms for musicians, background checks for participants, and others.
- **Parking:** Communication with the Fair Management regarding vehicle access and open gate times for WAC patrons continues.
- **Firing Ticket Pricing:** Lisa is comparing differences in cost between the various materials and methods used to fire. The objective is to have firing prices that reflect the different labor for each kiln, and that cover actual costs of glaze, with consideration of accessibility.

**Old Business:**

1. **Artisan Village revenue generation.** Mini-workshops, sale of finished glazeware, auctions, raffle baskets and others were mentioned.

**New Business:**

- Balanced Budget Amendments. Dave pointed out line items where actual amounts differ from projected. He provided details, noting the differences were not unexpected, and presented the following **motions**:
  - **increase line item #7220001, Staff Salaries, by \$9,500.**
  - **increase line item #5860071, FCS Salaries, by \$3,500.**
  - **Increase line item #5280003, Parties and Events, by \$1,000.**
  - **Decrease line item #5280004, Passes, by \$1,000.**
  - **Increase line item #8150020, Kiln Repair and Maintenance, by \$1,250.**
  - Each motion was seconded and passed. Lisa noted admission to Family Clay Sunday has been increased to cover the staff costs for FCS. Dave noted the cumulative impact of these motions is expected to retain surplus at year’s end.
  
- Community Meeting to discuss Mission Statement. Carla proposed one or two open meetings for the WAC community to discuss, and an anonymous survey to poll, opinions regarding proposed changes to the Mission Statement. She will update the Board with the results.

**Committee Reports:**

- Marketing/Communication. Lisa is using mailing lists and social media to promote the Summer Session and State Fair.
- Empty Bowls. Pam noted more Clay-A-Thons will be scheduled soon.
- Membership: Lisa noted memberships are halfway to what is anticipated for the year. revenue.

**Meeting Adjourned at 6:55 pm.**

Submitted by Claudia Hill  
WAC Board Secretary, 2024

Approved

Date \_\_\_\_\_

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Sage Dunham, President

Parking Lot

Capital improvement plan

Calendar

**Next Board Meeting June 12@ 5:30 pm**